

**APPENDIX 11: PORT FORMALITY SPECIMEN FORMATS
APM TERMINALS PIPAVAV**

Form No. -----

GPPL MARINE SERVICES DIVISION	
Vessel name:	Propulsion: Single/Twin (Please tick)
Port of registry	Propellers: Fixed/ CPP (Please tick)
GRT/NRT:	Working Bow thruster: Yes/No
LOA/Beam	Working Stern Thruster: Yes/No
Official Number:	No. of holds/hatches:
IMO Number	'Tween-decks: Yes/No (Please tick)
Class:	No. of cranes/derricks
Summer DWT:	SWL of cranes/derricks
Summer Draft:	Quantity of ballast on board

CARGO CONTAINERS _____ BC _____ LPG _____

SPEED (Knots)	AHEAD	AHEAD	ASTERN
Dead slow			
Slow			
Half			
Full			
Sea Speed			

Every vessel Agent, when declaring a new ship to GPPL, MUST submit the above information.

If the same ship calls again at GPPL/ UCL, then this information need not be given again UNLESS there have been some changes to the information already given.

The information must be submitted ONLY in the format above and on the Agent's letterhead during office hours to the Harbour Master's office and after office hours to the VHF control room. The same may also be sent via email to the address 'vesseldeclaration@portofpipavav.com'.

This supersedes all previous formats of this nature.

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REQUEST FOR PILOT SERVICES

Vessel Name:
Activity (Berthing/Un-berthing/Shifting): (Please tick) Date and time of readiness: _____
Draft FWD/AFT: _____
Berthing Port side/Starboard side/Any side: (Please tick)
Working Bow/Stern Thruster:

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**PORT PIPAVAV
SHIFTING NOTICE**

TO,
THE MASTER
MV/MT

DATE:

Your vessel is scheduled to Berth/Sail/Shift to _____ at ____ Hrs. on _____.

The pilot will board at _____ Hrs. on _____

Call Port Control 1 Hr. before pilot boarding time on VHF Ch: 71 and confirm vessel ready. Engines must be ready at _____.

Received

Master MV/MT _____

Harbour Master

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**GUJARAT PIPAVAV PORT LIMITED
BERTHING / SAILING / SHIFTING REPORT
PILOT REPORT
Book No. 4**

Sr. No. _____

Vessel Name: _____ Date: _____
Master's Name: _____ Name of Pilot: _____
Last Port: _____ Next Port: _____

BERTHING

Owners: _____ Agent: _____
Call Sign: _____ Registry: _____
Off.No : _____ IMO No: _____
GRT: _____ NRT : _____ LOA: _____ BEAM: _____
Draft F: _____ A: _____ Summer DWT : _____ S. Draft: _____
Movement From: _____ To _____
POB: _____ All Fast: _____ Pilot Disembarked: _____
Tugs Used: _____

SAILING

Draft F: _____ A: _____
Movement From: _____ To: _____
POB: _____ Cast Off : _____
Port Clearance No: _____ Dated: _____

SAILING

Draft F: _____ A: _____
Movement From: _____ To: _____
POB: _____ Cast Off: _____
All Fast/Anchored: _____ Pilot disembarked: _____
Tugs Used: _____

Certify That: All certificates on board are valid and the Vessel possesses 'DOC' & 'SMC' and will observe all international and Local rules.

MASTER

PILOT

10. Tugs join the vessel between Buoy No. 6 & 7.
11. At berths 1,2,3 bollards are spaced at 18.5 mtrs. At berth 4 & LPG the spacing is 15 mtrs.
12. Generally 25 to 30 mtrs. space is maintained between two vessels at berth.
13. Master confirms all vessel certificates are valid and vessel possesses 'DOC' & 'SMC'.
14. Master confirms that vessel has **valid P & I cover, with wreck removal cover.**
15. Following discussed using pilot passage plan and agreed by the Master for safe passage:-
 - a) Tides, Current, Depths in the channel and alongside berth.
 - b) Master confirms that Navigation equipment, Main Engine & Machinery, Steering gear, Mooring equipment are tested prior arrival pilot station and are in working condition.
 - c) Master must notify the pilot any defects, special conditions or peculiarities in connection with maneuvering, mooring or cargo handling.
16. Vessels sailing, after passing last buoy, should make good course of 200 degrees for 5 Nm.
17. Master should ensure that they don't drift on to vessels anchored east word of the channel.

SIGNATURE:

PILOT

MASTER

CHECKED BY

NOTE:

1. This Pilot Information card shall be made by Control Room at 0600, 1400 & 2200 , as appropriate for the next shift.
2. Stamped copy shall be delivered to Mooring Supervisor for reconfirmation of movement readiness.
3. Mooring Supervisor shall hand over this to the duty Pilot before boarding the vessel.